

## INSTRUCTIONS TO THE APPLICANTS

<b>1</b>	The Apartments/Flats will be allotted initially to Central Government and Central PSUs/ State Government, State Government Undertaking, PS Bank / Nationalised Insurance Companies Employees.
<b>2</b>	Preference for allotment will be given to group of employees having more than 30 members. 75% of total nos. of flats will be reserved for allotment to groups. If the demand by various groups exceeds the available flats then pro-rata allotment will be made. The allotment of flats within the group members will be made by the group members themselves.
<b>3</b>	25% of the available flats will be reserved for allotment to individual applicants through draw of lots.
<b>4</b>	Only Expression of interest (EOI) is being invited through this advertisement. No money is payable alongwith EOI. EOI is to be submitted on or <b>before 31st March 2009</b> .
<b>5</b>	NBCC shall be collecting the formal application alongwith application money on formal launch of the project i.e. by Mid April 2009, preferably from the applicants who have submitted the EOI. The booking amount/ application money will be: (a) Rs. One lakh (Rs. 1,00,000/-) per member for group booking having more than 30 members. (b) Rs. Twenty five thousand (Rs.25,000/-) per member from individual applicants.
<b>6</b>	Only one application to be submitted by any employee either in Group or as individual. Multiple applications will be summarily rejected.
<b>7</b>	Procedure for applying in Group. a) The EOI for all the group members should be submitted to NBCC in one lot only. The members can be either from group Government department / office or various Government departments / office. b) All members will, in writing, authorise one or two group members for dealing with NBCC on behalf of the group.
<b>6</b>	The apartments/flats are likely to be handed over within 30 months from the date of allotment.
<b>9</b>	NBCC reserves the right to increase/decrease the number of flats offered at any stage.
<b>10</b>	NBCC reserves the right to modify the plans/specifications by itself or on the instance of the statutory authorities.
<b>11</b>	The allotment of apartment/flat shall be governed by the general terms & conditions of sale which shall be made available at the time of seeking formal application from the interested buyers.
<b>12</b>	In case of resale before registration of flat, the following transfer charges shall have to be paid to NBCC by the applicant: c) 1% of total apartment cost, if the resale is from one Government employee to another government employee. d) Rs 200/- per sft if the resale is from Government employee to non-Government employee. e) Rs 10,000/- (lumpsum), if the apartment is transferred in the name of spouse / children (having blood relationship).
<b>13</b>	The applicants are required to download the format and send the same by post in a sealed envelope superscribing "EOI - GURGAON Affordable Housing" addressed to General Manager (RE), NBCC LTD., NBCC Bhawan, 5th Floor, Lodhi Road, New Delhi-110003.